**PERFORMANCE ASSESSMENT SHEET**

**(Engineering Management MSc, Internship)**

Student’s name: ……………………………………………………………………..

Company: ……………………………………………………………………..

Field of activity: ……………………………………………………………………..

Duration of internship: .…………………………………………………………….

Criteria for the evaluation:

1. The student's general professional skills:

excellent good average sufficient week

2. The student’s most common deficiencies:

………………………………………………………………………………………………………………………………………………………………………………………………

3. The student’s most common strengths:

……………………………………………………………………………………………………………………………………………………………………………………………….

4. The student’s diligence:

excellent good average sufficient week

5. The student's interest in the tasks and the company:

 excellent average week

6. Did the student get ad hoc tasks?

 yes no

7. If yes, how did he/she solve them?

excellent good average sufficient week

8. The student’s relationship with the colleagues was:

 exemplary good sufficient bad

9. The student’s relationship with the leaders was:

 constructive helper neutral executive negative

10. Did the student have a conflict?

 yes no

11. Was disciplinary action needed because of the student’s behaviour?

 yes no

12. Was there a possibility for praise, moral and material recognition during the internship period?

 yes no

13. Did the student’s work contribute to the company’s performance in a positive way?

 yes not typical inhibited

14. In your opinion which fields need to be further developed during the student’s studies?

……………………………………………………………………………………………………………………………………………………………………………………………....

15. Overall, how would you classify the student's performance?

excellent good average sufficient week

16. Other remarks: ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………….

Date:

Performance assessment made by:

 Name: ………………………………………. Signature: ……………………………….

 Position: ………………………………….

The student is familiar with the performance assessment:

Student’s signature: ………………………………….

**The Department’s final evaluation/assessment**:

………………………………………………………………………………………………………………………………………………………………………………………………………………

Date:

 ……………………………………

 Department’s signature